



PhD/DBA APPLICATION FORM

OFFICIAL USE ONLY RECEIPT No. _____

INSTRUCTIONS (Read through the form carefully before filling)

1. Research proposal with a maximum of 15 pages which should consist of the following clearly and briefly explained sections:
(a). Subject area; (b). Research Title; (c). Background; (d). Problem Statement; (e). Research Objectives; (f). Research Questions or hypotheses; (g). Significance of Research Topic and (h). Research Methodology
2. A motivational letter explaining why you want to pursue a doctoral programme (300 words maximum)
3. Certified copy of transcripts of results;
4. Bachelors and Masters Degree Certificates;
5. Enclose two(2) reference letters from your referees (one academic and one professional);
6. Attach two passport size photos;
7. Curriculum vitae;
8. Application form which can be obtained from the University of Lusaka website: www.unilus.ac.zm and
9. Payment of a non-refundable fee of **K250.00 for local students and USD 50 for international students** for the application form.

PASSPORT
SIZE
PHOTO

Programme Applied for:.....

INTAKE: January [] June [] ACADEMIC YEAR : _____ MODE OF STUDY: Distance []

PERSONAL INFORMATION

**Please fill in your names as they appear on your NRC/Passport*

Surname:.....

Other Names.....

SEX: Male [] Female [] Date of Birth:____/____/____ Marital Status: Married [] Single []

Nationality:.....

National Registration Card No.(NRC):.....

If Non- Zambian, Passport No:.....

CONTACT DETAILS

**Ensure that the email listed is reliable. All correspondence will be made to the listed email*

Phone Number:..... Alternative Number:.....

Email Address:.....

Postal Address:.....

Residential Address:.....

NEXT OF KIN

Full Names:.....

Phone Number:..... Alternative Number:.....

Email Address:.....

Postal Address:.....

Residential Address:.....

ACADEMIC BACKGROUND

(Attach certified copies of Transcripts and certificates)

Previous Educational Institution Attended (Secondary & University/ College)	From	To	Qualification Obtained
1			
2			
3			
4			
5			

ARE YOU EMPLOYED? **YES** [] **NO** []

Details of employment (Attach CV)

Employer:.....

Period:.....

Position held:.....

Nature of Responsibility:.....

PERSONAL BRIEF

In what ways do you feel the programme of study will affect your personal and career development?

.....

.....

.....

Do you have any permanent injury, illness or disability which may affect your ability to study?
Yes [] **No** [] . If yes, please describe the nature of your injury, illness or disability.

.....

.....

SCHOLARSHIP INFORMATION (Indicate by Ticking)	
*Do you need financial assistance?	YES/NO
*Are you willing to work for the University of Lusaka when offered a scholarship?	YES/NO
*How do you intend to finance the remaining tuition fees once offered a scholarship	
NOTE: <i>The University is providing 30% scholarship</i>	

Application Form checklist For Applicant

(“x”)

- | | |
|--|--------------------------|
| 1. High School Certificates/Statement of Results..... | <input type="checkbox"/> |
| 2. Degree Certificate/Professional Qualification (e.g Full ACCA/CIMA/ZICA)/ statement of results..... | <input type="checkbox"/> |
| 3. National registration Card/Passport/Drivers License..... | <input type="checkbox"/> |
| 4. Attached two passport size photos..... | <input type="checkbox"/> |
| 5. Two reference letters (One Academic & One Professional)..... | <input type="checkbox"/> |
| 6. Curriculum Viate..... | <input type="checkbox"/> |
| 7. Application form completely filled out accurately & payment for application form attached (deposit slip)... | <input type="checkbox"/> |
| 8. Research Proposal..... | <input type="checkbox"/> |
| 9. Motivational Letter..... | <input type="checkbox"/> |

Note: Applicants should ensure that this form is complete and all the required attachments at submitted. Incomplete application forms will not be processed.

DECLARATION

I certify that the information given in this application and supporting documents is accurate and complete. I understand that the **University Of Lusaka** reserves the right to reverse any offer of admission made on the basis of inaccurate information.

Signature _____

Date _____

DOCTORAL DEGREE PROGRAMMES

*DOCTOR OF LAWS *DOCTOR OF BUSINESS ADMINISTRATION *DOCTOR OF PHILOSOPHY

THE DOCTORAL DEGREE PROGRAMME SPECIALIZATIONS INCLUDE BUT ARE NOT LIMITED TO:-

Business Administration	Intellectual Property
Management	Health Care Management
Entrepreneurship	Health Promotion
Marketing	Information and Communication Technology
Finance	Procurement, Logistics and Supply Chain Management
Accounting	Transport and Logistics Management
Education	Environmental Management
Economics	Project Management
Human Resource Management	
Health Policy	
Governance and Leadership	
International Trade Law	
International Law	
Human Rights Law	
Environmental Law	

APPLICATION FORM COST (Non refundable)

Local students - K250

International Students - \$50

Payment should be made to the following accounts:

Indo-Zambia Bank	Bank: Access Bank Zambia	Bank: Absa Bank (USD)
Branch: Lusaka Main Branch: Code 090001 Account Name: University of Lusaka Account Number: 0012030001876 Swift Code: INZAZMLX	Bank: Access Bank Zambia Branch: Cairo Road Acc Name: University of Lusaka Acc Number: 0010221013161 Swift Code: AZAMZMLU	Bank: Absa Bank Acc Name: University of Lusaka Acc Number: 1071643 Branch Code: 001 Branch: Head Office Swift Code: BARC-ZM-LX Sort Code: 02-00-01

Attach the Bank deposit slip:



Visit our pioneer campus and hand in the application form at the reception or send it via post to:

University of Lusaka,
 Plot No 37413, Off Alick Nkata Road, Mass Media.
 P.O. Box 36711, Lusaka, Zambia

Alternatively you can send the application form via email to: **admissions@unilus.ac.zm**

PHD & DBA FEES SCHEDULE	LOCAL AND SADC STUDENTS (ZMW)					
	TOTAL FEES PER STAGE (ZMW)					
SEMESTERS	1	2	3	4	5	6
Doctoral of Business Administration (DBA)						
Number of Courses	5	5	5	Thesis	Thesis	Thesis
Fee per Course	3,200	3,200	3,200	11,450	11,450	11,450
Other Fixed Fees per semester	2,600	2,600	2,600	2,600	2,600	2,600
Total Fee per Semester	18,600	18,600	18,600	14,050	14,050	14,050
Doctor of Philosophy (PhD)	18,600	17,050	17,050	14,050	14,050	14,050
<i>Passion for Quality Education: Our Driving Force</i>						
GENERAL FEES	ZMW	FREQUENCY				
Application Fees	250.00	At application stage only				
Late Reg Fees per week	100.00	When applicable				
Transcript	100.00	When requested				
Identity Cards	100.00	Initial & Replacing				
Registration Fee	500.00	Each Semester				
Maintenance Fee	500.00	Each Semester				
Internet Connectivity	300.00	Each Semester				
Library Fee	300.00	Each Semester				
User Fee	1,000.00	Each Semester				

BANK DETAILS

 Bank : **Indo Zambia Bank**

Branch : Lusaka Main

Acc Name: University of Lusaka

Acc Number : 0012030001876

Sort Code : 0900001

Swift Code : INZAZMLX

 Bank: **Access Bank Zambia**

Branch: Cairo Road

Acc Name: University of Lusaka

Acc Number: 0010221013161

Swift Code: AZAMZMLU

ZANACO BILL MASTER

Requirements!

Student Number ie. BBA11111111

Student NRC No.

University ID - 6038 - Unilus

NOTES

1. These fees are for local students only.
2. Mode of payment: All deposits should be made directly to the Bank (QUOTING YOUR STUDENT NUMBER ONLY)
3. Terms of payment: Full payment before commencing classes.
4. Part payment will only be accepted upon 50% down payment on tuition fees and signing of a credit agreement form with Accounts.
5. If you have not registered, visit www.unilus.ac.zm 48 hours after making a deposit and follow the online registration procedure.